



Interested in Applying for the  
**Shingo Prize for Operational Excellence?**

If so, your company will benefit from a  
**Shingo Prize Gap Analysis**  
by GBMP, Inc.

**What?** An experienced Shingo Prize examiner from the Greater Boston Manufacturing Partnership (GBMP) will visit your company and perform a gap analysis to help you understand how your performance compares to the internationally recognized *Shingo Prize for Operational Excellence* model. We will tour your facility, review results of your improvement efforts, and meet with key individuals to understand your products, processes, level of lean understanding and application of lean principles, systems and techniques. Our examiner will offer immediate feedback based upon direct observation and his/her wealth of lean experience. Within two weeks of the visit, your company will receive a written report outlining strengths/opportunities, as well as suggestions to improve your readiness to challenge for the Shingo Prize or to prepare for an official Shingo Prize examiner team visit. If your company is just starting out on the lean journey, the gap analysis provides an objective view of your current state and helps to establish a roadmap for making future improvements.

**Who are we?** GBMP currently administers the Shingo Prize in eleven Northeastern states and President Bruce Hamilton, Vice Chair of the Shingo Board of Examiners, has been associated with the Shingo Board of Governor's since the early 1990's. Several of our trainers come from Shingo Prize winning companies and have hands-on experience preparing applications and hosting examiner site visits. All of our examiners have years of practical experience applying lean principles and techniques in a variety of processes and industries.

**When?** The gap analysis is scheduled at your company's convenience and typically can be performed in a single day. If you are considering submitting an application for the Shingo Prize, a gap analysis is a great way to add a "new set of eyes" to adjudge your readiness to apply. If you have already applied and are anticipating a site visit, a gap analysis is an excellent way to get a heads up on what the examiners will look for, and to get some guidance on further improvements your organization can make in order to put your best foot forward during the site visit.

**Where?** The gap analysis takes place at your facility and covers both production and support organizations. After a fairly comprehensive plant tour and review of key metrics, the examiner will ask to speak with top managers, key middle managers from both production and support areas, as well as other employees the examiner feels can help to round out his/her understanding of the company's progress on the journey to operational excellence. Emphasis will be placed on "go see", where the examiner will want to observe material and information flow in its normal state, perhaps attend one or two regularly scheduled meetings or observe team activities, as well get a feel for the extent to which an improvement culture exists in the organization.

**Deliverables:**

- A site visit report that outlines key strengths and opportunities and provides suggestions for making improvements in line with the Shingo Prize model
- Verbal feedback directly from an experienced Shingo Prize examiner during the site visit and at the wrap-up meeting that takes place at the end of the gap analysis visit
- Optional follow-up training or consulting support is also available

**Investment:** \$3000/day for the site visit plus travel expenses. Most site visits can be completed in one day.

**For Further Information or to Schedule a Shingo Prize Gap Analysis:** Contact Chris Martin of GBMP at 617-287-7648 or email: [cmartin@gbmp.org](mailto:cmartin@gbmp.org)